

Cincinnatus Guide for the Seal of Civic Readiness

Civic-ready students use civic knowledge, skills, and mindsets to make decisions and take actions for themselves, their communities, and public good as members of a culturally diverse, democratic society. In order to earn the Seal of Civic Readiness, by May of Senior year, high school students must provide evidence in Civic Knowledge and Civic Participation by completing components in the chart below. The seal is earned when students achieve **six total points** in the criteria below with at least two points on each side (for example, not all points can be earned in Civic Knowledge, a Civic Ready Graduate has a combination of knowledge and skills).

Criteria for Demonstrating Proficiency in Civic Knowledge				
	Points Possible	Points Earned	Date (s) Earned	SCR Committee Approval
Four (4) Social Studies courses required for graduation	1			
Social Studies Regents Exams - Mastery level (85+) Exam Scores: Global History & Geography Regents ____ United States History Regents ____	1.5*			
Social Studies Regents Exams - Proficiency Level (65+)** Exam Scores: Global History & Geography Regents ____ United States History Regents ____	1*			
Advanced Social Studies Courses List courses below:	.5*			
Research Project	1			
can be earned multiple times				
Points Earned				

Criteria for Demonstrating Civic Participation				
	Points Possible	Points Earned	Date (s) Earned	SCR Committee Approval
Civic Skills, Actions, and Mindsets Complete a high school civic project	1.5*			
Civic Experiences Area I Complete a service learning project	1*			
Civic Experiences Area II Demonstrate proficiency in an elective course that promotes civic engagement Course(s):	.5*			
Civic Experiences Area III Participate in an extra-curricular program, or work-based learning experience	.5*			
Middle School Capstone Project	1*			
High School Capstone Project	4			
Points Earned				

[\(sample completed charts\)](#)

Total Points Earned:

Criteria for Demonstrating Proficiency in Civic Knowledge

Four (4) Social Studies courses required for graduation

(1 point)

- Obtain course credit in Global History & Geography I
- Obtain course credit in Global History & Geography II
- Obtain course credit in United States History & Government
- Obtain course credit in Participation in Government & Economics

Or the equivalent of these courses, as approved by the local public school superintendent or his or her designee or by the chief administrative officer of a registered nonpublic high school

How Points Awarded:

Transcript Records available in the Guidance Office are Evidence.
Seal of Civic Readiness Committee (SCRC) will confirm for reporting purposes.

Social Studies Regents Exams

- Demonstrate Mastery (85% or higher) level on
 - Global History & Geography II Regents Exam (1.5 points)
 - United States History Regents Exam (1.5 points)
 - Advanced Placement Social Studies Exam (1.5 points)
- Demonstrate Proficiency (65 - 84%) level on
 - Global History & Geography II Regents Exam (1 point)
 - United States History Regents Exam (1 point)

*For June 2022 through August 2023, students could earn Regents credit with scores 50 to 64 through an appeal process created by a committee. Students who are eligible for an IEP/504 safety net will be eligible to earn 1 point based on current guidelines.**

How Points Awarded:

Transcript Records in the Guidance Office are Evidence.
Seal of Civic Readiness Committee (SCRC) will confirm for reporting purposes.

Criteria for Demonstrating Proficiency in Civic Knowledge

Advanced Social Studies Courses

- Demonstrate proficiency in an advanced social studies course, this means pass and earn school credit (regardless of score on AP exam)
 - Honors Global History and Geography I **(0.5 point)**
 - Dual Credit/Honors Global History and Geography II **(0.5 point)**
 - Dual Credit/AP United States History **(0.5 point)**
 - Dual Credit/AP United States Government & Politics **(0.5 point)**

How Points Awarded: Transcript Records in the Guidance Office are Evidence.
Seal of Civic Readiness Committee (SCRC) will confirm for reporting purposes.

Research Project

- Demonstrate civic knowledge through a social studies research project. This project must be approved by the District's Seal of Civic Readiness Committee.
 - [Cincy-Civic Knowledge Research Project](#) Criteria **(1 point)**

How Points Awarded: Students will upload finished project and completed rubric into their Seal of Civic Readiness course in Google Classroom.
Seal of Civic Readiness Committee (SCRC) will confirm for reporting purposes.

Criteria for Demonstrating Civic Participation

Civic Skills, Actions, and Mindsets

Complete a High School Civics Project

- Complete a high school civic project that demonstrates civic knowledge, skills, actions and mindsets, as established by the local Seal of Civic Readiness Committee (SCRC).
- This is a required component of the CCSD Participation in Government Class or AP United States Government and Politics (12th grade) and will be completed as part of that course.
 - [Civic Policy Paper SCRC 2022](#) **(1.5 points*)**
 - [Cincy-Rubric for Civics Policy Paper](#)
- For any students outside of this course that wishes to earn these points independently they can follow the same criteria as listed in the resources above; also see Library Media Specialist for support.

How Points Awarded:

Students will upload their finished project and completed rubric to the appropriate page of the Civic Readiness Canvas platform

Seal of Civic Readiness Committee (SCRC) will confirm for reporting purposes.

These points can be earned more than once, if multiple Civics projects are completed

Criteria for Demonstrating Civic Participation

Civic Experiences I

Complete a Service Learning Project

(1 point*)

- Complete a minimum of **25 hours** of demonstrated service to the community
- Service learning is an inquiry-based approach that combines service to community with learning objectives. The most meaningful service-learning projects are personally relevant to students and their interests.
 - Overall Description: [SLP Description](#)
 - Community Issues in Need of Service: [SLP - Community Needs & Service Organizations](#)
Any one or combination of activities for an issue is acceptable; for example on the issue of *poverty*, a service learning project can be
 - (1) 25 hours all at the Rural Services, or
 - (2) 5 hours volunteering for a charity run + 7 hours volunteering at a foodbank + 6 hours working a clothing drive + 7 hours volunteering with a church run toy/diaper drive
- For each 25 hours service project, students can earn 1 point toward the Seal:
 - For the issue (i.e. Poverty) complete one reflection sheet: [2 - SLP Reflection](#)
And hours verification forms for all hours completed, do a different sheet for each different organization
[Cincinnati Service Learning Project Verification.pdf](#) or Google Version: [3 - SLP Verification](#)
[for example (2) above, the student would complete 1 Reflection sheet on the issue of poverty, but would need 4 separate Project Verification sheets]
 - Students must also provide evidence of their participation. Use the guidelines stated on the [1 - SLP Evidence Collection](#)

How Points Awarded:

Students will upload the Reflection and Verification Sheet(s) to the Seal of Civic Readiness Google Classroom
Seal of Civic Readiness Committee (SCRC) will confirm for reporting purposes.
These points can be earned more than once, if multiple service projects are completed

Civic Experiences II

Demonstrate proficiency in an elective course that promotes civic engagement

(.5 points*)

- There is power in choice! Throughout high school, students have the opportunity to engage in elective courses that can impact their civic knowledge, skills and mindsets. Many courses, in many different departments, are available to meet this requirement - and the list is growing so check back!
- Expectations described with list of already approved Electives: [☰ Civic Experience II - Electives](#)
 - For *each* qualifying elective course, students can complete:
[☰ 1 - Elective Course Review & Reflection](#)

How Points Awarded:

Students will complete and submit the Electives worksheet for any/all applicable electives to the appropriate page to the Seal Civic Readiness Google Classroom
Seal of Civic Readiness Committee (SCRC) will confirm for reporting purposes.
These points can be earned more than once, if multiple service projects are completed

Civic Experiences III

Participate in an extra-curricular program, or work-based learning experience

(.5 points*)

- Many clubs, groups and responsibilities can shape a student's civic engagement. Students can earn .5 points for each group/club they participate in and complete the reflection sheet. There are many examples that are already approved so check here: [☰ Extracurricular & Work Study](#)
 - For *each* qualifying activity/experience, students must complete:
[☰ 1a - Extracurricular Log](#)
AND
[☰ 2 - Extracurricular - Review and Reflection](#)

How Points Awarded:

Students will upload the Reflection and Verification Sheet(s) to the corresponding page on the Seal of Civic Readiness Google Classroom
Seal of Civic Readiness Committee (SCRC) will confirm for reporting purposes.

Capstone Project

Middle School Capstone Project

(1 point*)

The Middle School Capstone Project is designed to give students a meaningful civic experience before they enter high school. The project should be completed under the direction of a teacher with requirements that reflect the elements listed below.

- Identify an issue (local, state, national or global) [4 - Issue Selection](#)
- Apply civic knowledge, skills, actions, and mindsets to the issue [5 - Part I](#) [6 - Part II](#) [7 - Part III](#)
- Reflect on learning
- Present the project to a wider audience [1 - Assignments Sheets](#)

Middle School Capstone Project Essential Elements

[CivicReadinessManualfortheSealDRAFTMarch2021 \(1\).pdf](#)

High School Capstone Project

(4 points)

There is currently no class/club that does this project exclusively - yet.

Rubric Coming Soon, but here are some expectations from NYS Education Department

- A Civic Readiness Capstone Project is a culminating, experiential, summative project assessing a student's Civic Knowledge, Skills & Actions, and Civic Mindset that will be:
 - Social Studies Standards-based, Locally developed, and Authentic, hands-on, and include real-world investigation and application
- The Capstone Project includes these Essential Elements:
 - Identify an issue (local, state, national, or global)
 - Apply civic knowledge, skills, actions, and mindsets to the issue
 - Engage in a civic experience based on the issue to influence positive change to the community (local, state, national, or global)
 - Present overall project to the school's School Of Civic Readiness Committee (SCRC)
- In a Civic Readiness Capstone project, students will:
 - Identify a civic issue (problem) facing them, their school, or their community
 - Analyze a civic issue (problem), evaluate alternative solutions, design and/or execute a solution for this problem.
 - Take informed action to address the civic issue.
 - Reflect on what they have learned about their school or community from the Capstone project.
 - Make a presentation about their Civic Readiness Capstone project

*See page 40 and on in this NYS Manual: [CivicReadinessManualfortheSealDRAFTMarch2021.pdf](#)

Projects that are currently considered Capstone Projects:

AP US Government and Politics final projects, Eagle Scout Projects through the Boy Scouts.

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If you believe you are independently working on/completing a Capstone project, please reach out to the Seal of Civic Readiness (SCRC) committee for more information.

Sample Completed Charts - for students who would earn the Seal:

Participation in Government Senior 2024+

Criteria for Demonstrating Proficiency in Civic Knowledge				
	Points Possible	Points Earned	Date (s) Earned	SCR Committee Approval
Four (4) Social Studies courses required for graduation	1	1	6/24	6/24
Social Studies Regents Exams - Mastery level (85+) Exam Scores: Global History & Geography Regents ____ United States History Regents ____	1.5*			
Social Studies Regents Exams - Proficiency Level (65+)** Exam Scores: Global History & Geography Regents: 81 United States History Regents: 84	1*	2	6/22 6/23	6/22 6/23
Advanced Social Studies Courses List courses below:	.5*			
Research Project - PIG Public Policy Paper	1	1	1/24	2/24
can be earned multiple times				
Points Earned		4		
Total Points Earned:				7

Criteria for Demonstrating Civic Participation				
	Points Possible	Points Earned	Date (s) Earned	SCR Committee Approval
Civic Skills, Actions, and Mindsets Complete a high school civic project	1.5*			
Civic Experiences Area I Complete a service learning project Rang Salvation Army bell (yearly)	1*	1	2021-2023	10/23
Civic Experiences Area II Demonstrate proficiency in an elective course that promotes civic engagement Course(s): Photojournalism (Spring 2023) Environmental Science (Fall 2022)	.50*	1	2023 2022	12/23
Civic Experiences Area III Participate in an extra-curricular program or work-based learning experience - worked at Camp Owahta (Summer 2022) - Student Senate Thanksgiving Dinner (2021-2023)	.50*	1	2021-2023	2/24
Middle School Capstone Project	1*			
High School Capstone Project	4			
Points Earned		3		
Total Points Earned:				7

PIG Senior 2024 with one mastery

Criteria for Demonstrating Proficiency in Civic Knowledge				
	Points Possible	Points Earned	Date (s) Earned	SCR Committee Approval
Four (4) Social Studies courses required for graduation	1	1	6/24	6/24
Social Studies Regents Exams - Mastery level (85+) Exam Scores: Global History & Geography Regents: 90 United States History Regents	1.5*	1.5	6/22	6/22
Social Studies Regents Exams - Proficiency Level (65+)** Exam Scores: Global History & Geography Regents United States History Regents: 83	1*	1	6/23	6/23
Advanced Social Studies Courses List courses below :	.5*			
Research Project	1			
can be earned multiple times				
Points Earned		3.5		
Total Points Earned:				6.5

Criteria for Demonstrating Civic Participation				
	Points Possible	Points Earned	Date (s) Earned	SCR Committee Approval
Civic Skills, Actions, and Mindsets Complete a high school civic project	1.5*			
Civic Experiences Area I Complete a service learning project Volunteered with the Cincinnati Fire Auxiliary (yearly)	1*	1	2021-2023	10/23
Civic Experiences Area II Demonstrate proficiency in an elective course that promotes civic engagement Course(s): French III (2022-2023) French IV (2023-2024)	.50*	1	2023 2024	10/23 5/24
Civic Experiences Area III Participate in an extra-curricular program, or work-based learning experience - Class Treasurer (3 years) - Kindness Club (2 years)	.50*	1	2021-2024 2022-2024	2/24 2/24
Middle School Capstone Project	1*			
High School Capstone Project	4			
Points Earned		3		
Total Points Earned:				6.5

Advanced Placement US Government and Politics Senior 2024+

Criteria for Demonstrating Proficiency in Civic Knowledge				
	Points Possible	Points Earned	Date (s) Earned	SCR Committee Approval
Four (4) Social Studies courses required for graduation	1	1	6/24	6/24
Social Studies Regents Exams - Mastery level (85+) Exam Scores: Global History & Geography Regents: 89 United States History Regents: 97 APUSH: 5	1.5*	3	6/22 6/23 7/23	6/22 6/23 10/23
Social Studies Regents Exams - Proficiency Level (65+)** Exam Scores: Global History & Geography Regents: United States History Regents:	1*			
Advanced Social Studies Courses List courses below Honors Global I Honors Global II AP US History AP US Government & Politics	.5*	2	6/21, 6/22, 6/23, 6/24	6/21 6/22 6/23 6/24
Research Project	1			
can be earned multiple times				
Points Earned		6		
Total Points Earned:				11

Criteria for Demonstrating Civic Participation				
	Points Possible	Points Earned	Date (s) Earned	SCR Committee Approval
Civic Skills, Actions, and Mindsets Complete a high school civic project	1.5*	1.5	6/24	6/24
Civic Experiences Area I Complete a service learning project Volunteered with the Trailhounds Snowmobile club	1*	1	2020-2023	10/23
Civic Experiences Area II Demonstrate proficiency in an elective course that promotes civic engagement Course(s): Spanish III (2022-2023) Fashion Design (Fall 2022) Introduction to Psychology (Fall 2024)	.50*	1.5	2023 2024	12/23 12/23
Civic Experiences Area III Participate in an extra-curricular program or work-based learning experience - Yearbook (1 year) - Sea Scouts (2 years)	.50*	1	2024 2021-2023	5/24 2/24
Middle School Capstone Project	1*			
High School Capstone Project	4			
Points Earned		5		
Total Points Earned:				11